



ITS Network Technician

Starting asap

Located in the beautiful town of Tervuren, near the university city of Leuven, BSB is a not for profit, inclusive fee-paying international school with 1,350 students from approximately 70 countries. There is an Early Childhood Centre for children aged 1-3. Our Primary School offers a bespoke curriculum with integrated learning themes that are inquiry based and skills driven. Whilst British-based, it is uniquely adapted to the needs of our international and multicultural student body. Students in Year 10 & 11 study for (I)GCSE and BTEC courses. Post-16 students can choose from three internationally recognised pre-university examination courses: English A Levels, International Baccalaureate (IB) Diploma or BTEC. BSB has outstanding facilities and is the only international school in Belgium to have its own 25m indoor swimming pool. With an excellent record of academic achievement, BSB students go on to attend a wide range of top universities across the globe.

The job:

This is a challenging and varied job requiring a high degree of technical expertise with a specialty in networking, combined with the personal skills necessary to liaise with a large number of staff. The person appointed will have a strong interest in Information Technology and a sound knowledge of Windows and core office skills in applications such as Microsoft Office. In addition, the technician needs to have good writing ability in order to provide clear reports and documentation; the technician will work as part of a team but also work on specific individual tasks and projects that require initiative and perseverance

Key tasks:

NETWORKING AND SOFTWARE

- Configuration and maintenance of switches, routers, wireless access points, printers and other network attached devices, ensuring availability and security to the school network.
- Troubleshoot and solve network related issues to ensure long term efficiency of the network.
- The configuration and testing of both software and hardware, ensuring documentation (procedures, system level documentation, reports, knowledge base etc.) is thorough and always kept up to date, including the asset management database.
- Providing support and maintenance to assigned IT projects, such as maintaining systems and/or other network attached devices related to the school network for the purpose of completing projects and ensuring the availability of services.
- Installation, customisation and maintenance of software application packages both on the network and on stand-alone machines, removal of redundant material, update of drivers, etc.

- Network management tasks: assisting in setting up user access rights, policies, profiles, workstation configuration, making regular backups, SNTP etc.
- Work with ITS Network Officer, other ITS Technicians and ITS Administrator to solve more complex issues.

SPECIFIC NETWORKING RELATED PROJECTS/RESPONSIBILITIES

- Maintain and develop
 - the Cisco Voice over IP infrastructure
 - the Aerohive wireless infrastructure
 - the Cisco switched internal LAN and WAN connections
 - the Mobotix, Panasonic and Flir IP Camera systems
 - the ABB UPS systems with scheduled tests and status notifications
 - the Printer infrastructure: printer drivers, network settings and policies
 - BYOD and guest access connectivity using a safe and secure design
- Maintain the DNS database, Master Switch Plan and switch port descriptions
- Continuous network monitoring using Zabbix, PTRG, Syslog, SNTP and Solarwinds

HELPDESK SUPPORT

- Providing
 - on-call support for the ITS helpdesk *on rotation basis*
 - end user support in the classroom for all Audio Visual Setups
 - after hours support (when required)
 - support for loan equipment (laptops, projectors) and setups.
- Updating
 - the central Knowledge Base
 - the central Inventory Database

The Person:

- Committed to achieving the best at all times for BSB students
- Belief that in learning and in life more is achieved together than alone
- Open mindedness and welcoming of otherness
- Committed to the safety and wellbeing of BSB students.

Qualifications and skills:

- Bachelor Informatica or UK Computer Science Degree (1st, 2:1+) or similar: we are looking for someone with experience and is always enthusiastic to learn more
- Knowledge of the following; VoIP, Cisco switches, Windows 10, Office 2016/365, Networking technologies
- Excellent communication skills, both verbal and written
- Enthusiasm in all areas of Information Technology
- Fluent English Speaking (The working language and all applications/operating systems are in English)
- Desirable certifications:
 - CCNA, CCNP
 - ITIL, PRINCE2
 - NETWORK+ (CompTIA), WCNA

In return, we offer:

- A full-time, temporary (1 year) contract with full obligation to attend all staff meetings and professional learning days
- On the job training
- Interesting position in an international environment
- Attractive salary (BSB Operational scale – Band 4 representing a minimum of € 43.624 and maximum € 68.181 gross per year, depending on the years of relevant experience) and extra-legal benefits including hospitalisation insurance, extra pension payments, generous holiday provision, luncheon vouchers, free use of the BSB sport facilities

Application process:

The **deadline for applications** is **Sunday 13 May 2018 at 16:00 (CET)**.

Please note that only applications sent in using the application form on the BSB website will be considered. No other submissions will be accepted.

Interviews will be held at the school on 18 May 2018.

To apply, follow the instructions on <https://www.britishschool.be/jobopportunities/>

“The British School of Brussels is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.”

The British School of Brussels

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Learning together
inspiring success